



**POTTER LEAGUE FOR ANIMALS
MINUTES
BOARD OF DIRECTORS MEETING
April 21, 2020**

Meeting held by ZOOM

Roll Call

Attending Members:

Dick Cromwell, David Enstone, Mary Edwards, Carol Epstein, Ellen Ford, Pat Heller, Marie Hertenstein, Joan Johnson-Freese, Charlene Karns, Elena Kissel, Betsy Leslie, Ann Mencoﬀ, Sue Metzger, Howie Naugle, Barbara Odegaard, Noelle Shiland, Terry Tinkham, and Executive Director, Brad Shear

Excused: Pat Leonard and Sharon Wood Prince

Absent: Heather Francis and Kara Malkovich

Attending Staff Directors: Amy Chamard, Erin O’Gara Dollard, Kara Montalbano, and Nancy Wrathall

Guest: Chuck Gordon – Development Consultant, New Kensington Group

Meeting called to order at at 5:05 pm

PUBLIC SESSION

Consent Agenda: David Enstone

A motion to accept the Consent Agenda was made by Barbara Odegaard, seconded by Mary Edwards and passed.

Development Committee: Brad Shear

Introduced Chuck Gordon who is a Development Consultant with the New Kensington Group. Chuck gave a very informative talk on fundraising in challenging times.

Financial Update: Brad Shear & David Enstone

We have closed on the purchase of the Spay/Neuter clinic building.
Received approval for a Paycheck Protection Program loan which can be forgiven if used properly.
Added a new fund - Pet Protection Fund. This fund was created to build our community’s resiliency, ensuring animals will be safe throughout these difficult times and beyond.

APP Committee - Position Papers: Howie Naugle

Discussion on our position on Dog Training Methods.

Brief discussion.

Motion to accept was made by Ellen Ford, seconded by Mary Edwards and passed.

Operational Update: Brad Shear

Spay/Neuter Clinic policy and procedures are being updated. Discussion on when to open.
Animal Care & Education/Training staff are getting through lots of projects and participating in extra training.

We are still taking in strays and Pet Safe animals.
Appointments are needed to relinquish or adopt. Working on all paperwork to be electronic.
We are offering delivery of pet food from our Pet Food Pantry program.
The transport program process is being updated.

Strategic Plan: Brad Shear

On Hold

New Business

The Development Committee has made the decision to unite our Love Bash for Animals and our Yappy Hour summer event into a single Virtual Yappy Hour on July 12. With so many unknowns regarding the future of large gatherings, we feel strongly that this is the responsible decision with regard to the safety and well-being of our staff, volunteers, and community supporters. More details to come!

Public Session adjourned 6:28pm

Minutes of the **PUBLIC SESSION** respectfully submitted by: Jill Homen, Administrative Assistant