

Potter League for Animals
Board of Directors Meeting
6/16/2020

Welcome

Consent Agenda David

Presentation about Pets In Need Clinic Hank Wietsma and John Gillespie

Pets In Need Discussion Brad/Terry
Request for Action – Motion to engage an attorney to begin the due diligence process and continue negotiations to work toward a merger.

Opening plans Brad

Virtual Yappy Hour Erin/Brad

Organizational Diversity, Equity and Inclusion Brad

New Business



**POTTER LEAGUE FOR ANIMALS
MINUTES
BOARD OF DIRECTORS MEETING
April 21, 2020**

Meeting held by ZOOM

Roll Call

Attending Members:

Dick Cromwell, David Enstone, Mary Edwards, Carol Epstein, Ellen Ford, Pat Heller, Marie Hertenstein, Joan Johnson-Freese, Charlene Karns, Elena Kissel, Betsy Leslie, Ann Mencoﬀ, Sue Metzger, Howie Naugle, Barbara Odegaard, Noelle Shiland, Terry Tinkham, and Executive Director, Brad Shear

Excused: Pat Leonard and Sharon Wood Prince

Absent: Heather Francis and Kara Malkovich

Attending Staff Directors: Amy Chamard, Erin O’Gara Dollard, Kara Montalbano, and Nancy Wrathall

Guest: Chuck Gordon – Development Consultant, New Kensington Group

Meeting called to order at at 5:05 pm

PUBLIC SESSION

Consent Agenda: David Enstone

A motion to accept the Consent Agenda was made by Barbara Odegaard, seconded by Mary Edwards and passed.

Development Committee: Brad Shear

Introduced Chuck Gordon who is a Development Consultant with the New Kensington Group. Chuck gave a very informative talk on fundraising in challenging times.

Financial Update: Brad Shear & David Enstone

We have closed on the purchase of the Spay/Neuter clinic building.
Received approval for a Paycheck Protection Program loan which can be forgiven if used properly.
Added a new fund - Pet Protection Fund. This fund was created to build our community’s resiliency, ensuring animals will be safe throughout these difficult times and beyond.

APP Committee - Position Papers: Howie Naugle

Discussion on our position on Dog Training Methods.

Brief discussion.

Motion to accept was made by Ellen Ford, seconded by Mary Edwards and passed.

Operational Update: Brad Shear

Spay/Neuter Clinic policy and procedures are being updated. Discussion on when to open.
Animal Care & Education/Training staff are getting through lots of projects and participating in extra training.

We are still taking in strays and Pet Safe animals.
Appointments are needed to relinquish or adopt. Working on all paperwork to be electronic.
We are offering delivery of pet food from our Pet Food Pantry program.
The transport program process is being updated.

Strategic Plan: Brad Shear

On Hold

New Business

The Development Committee has made the decision to unite our Love Bash for Animals and our Yappy Hour summer event into a single Virtual Yappy Hour on July 12. With so many unknowns regarding the future of large gatherings, we feel strongly that this is the responsible decision with regard to the safety and well-being of our staff, volunteers, and community supporters. More details to come!

Public Session adjourned 6:28pm

Minutes of the **PUBLIC SESSION** respectfully submitted by: Jill Homen, Administrative Assistant

Potter League Board Report – May 2020

Development Activities Report Submitted by Erin O’Gara Dollard

Virtual Yappy Hour

Our event is Sunday, July 12th at 6 p.m.

Save-the-date postcards will be mailed the week of June 15th to over 7,000 supports. Money raised at our new virtual event will benefit the Pet Protection Fund and our grand totals will be announced at event. We have contracted with a professional audio-visual company to provide us with the multimedia services we need to pre-record our messaging and coordinate all aspects of this on-line event. Virtual Yappy Hour will be available for viewing on our website, Facebook and YouTube. We invite you and your pets to join us virtually, for a week of inspiring stories, an online auction, special guests and exciting surprises.

Pet Protection Fund

We are happy to announce the newly created Pet Protection Fund has a 100% board participation raising over \$90,000. Our June appeal has introduced a “match campaign” and the grand total raised will be announced at virtual Yappy Hour event. PPF funding will allow the Potter League to continue to provide essential programs and services to homeless animals and the people who love them. Money raised for the Fund will also help those in our community who have fallen on difficult economic times, fallen ill due to COVID19 and can no longer care for their pet or need financial assistance to do so.

Grant & Foundation Update

We continue to apply for emergency funding where available in addition to our planned applications for FY20. Upcoming grant applications include; Spay Together, Banfield Foundation, the Rhode Island Foundation, the van Beuren Charitable Foundation, North Family Trust, McBean Charitable Trust, Schutz Engel Trust.

Direct Mail

We have changed vendors for our direct & digital fundraising efforts and have contracted with The RKD Group. We have worked with this direct marketing and mail-house for years with producing our Paw Print Press newsletter and are looking forward to having this group assist us in our annual appeals, electronic campaigns and Google Ad grants.

Bloomerang Conversion Update

We are in the final phase of our database conversion. Staff has participated in a variety of efforts in the data clean-up process along with multiple on-line training sessions have been on-going.

Van Beuren Charitable Foundation

We continue to participate in the 2020 Fund Development Practices Cohort via conference calls and Zoom meetings. Virtual meetings are planned through the summer.

Potter League for Animals
Balance Sheet Prev Month Comparison
As of April 30, 2020

	<u>Apr 30, 20</u>	<u>Mar 31, 20</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
1040 · CASH SAVINGS/GENERAL	110,607.71	110,603.18	4.53
1050 · CASH CKG/PAYROLL	392,960.24	460.24	392,500.00
1060 · CASH CKG/OPERATING	146,739.51	87,740.44	58,999.07
1065 · CASH CKG/SRP	233,538.14	233,538.14	0.00
1073 · Citizens-Clinic	1,699.10	1,709.09	-9.99
1085 · PEOPLE'S CREDIT UNION-MONEY MKT	52,224.51	100,993.10	-48,768.59
1087 · BANK RI	50,848.59	50,844.70	3.89
1090 · PETTY CASH/CASH	450.00	450.00	0.00
Total Checking/Savings	<u>989,067.80</u>	<u>586,338.89</u>	<u>402,728.91</u>
Accounts Receivable			
1200 · ACCOUNTS RECEIVABLE	1,131.75	71,618.55	-70,486.80
Total Accounts Receivable	<u>1,131.75</u>	<u>71,618.55</u>	<u>-70,486.80</u>
Other Current Assets			
1212 · Accounts Receivable - Clinic	10,877.50	16,917.50	-6,040.00
1216 · REIMBURSEMENTS RECEIVABLE	208.96	208.96	0.00
1231 · ANNUITY RECEIVABLE-CURRENT	998.40	998.40	0.00
1310 · INVENTORIES	7,161.54	7,161.54	0.00
1410 · PREPAID INSURANCE	10,399.12	10,106.89	292.23
1450 · PREPAID EXPENSES	7,186.76	8,613.27	-1,426.51
1499 · UNDEPOSITED FUNDS	345.00	9,443.39	-9,098.39
Total Other Current Assets	<u>37,177.28</u>	<u>53,449.95</u>	<u>-16,272.67</u>
Total Current Assets	<u>1,027,376.83</u>	<u>711,407.39</u>	<u>315,969.44</u>
Fixed Assets			
1520 · BUILDINGS	8,923,734.32	8,720,456.93	203,277.39
1530 · IMPROVEMENTS	38,853.86	38,853.86	0.00
1550 · FURNITURE/EQUIPMENT	205,957.92	205,957.92	0.00
1555 · COMPUTER SOFTWARE	47,067.50	47,067.50	0.00
1561 · Nissan Van 2012	29,000.00	29,000.00	0.00
1562 · Ford Transit 2013	21,437.00	21,437.00	0.00
1563 · Ford Transit 250- 2019	42,319.00	42,319.00	0.00
1620 · Accumulated Depreciation	-3,429,312.93	-3,429,312.93	0.00
Total Fixed Assets	<u>5,879,056.67</u>	<u>5,675,779.28</u>	<u>203,277.39</u>
Other Assets			
1360 · Security Deposit-Clinic	0.00	6,000.00	-6,000.00
1455 · Annuity Receivable - Long Term	2,163.20	2,246.40	-83.20
1770 · Investments/GenInvests-498	144,903.93	136,371.68	8,532.25
1775 · Investments/Vanguard	1,992,278.19	2,030,028.24	-37,750.05
1777 · Investment/Dean & Perry Jerozal	983,818.04	1,003,996.60	-20,178.56
1806 · Perm Restricted Endow-Vanguard	1,547,484.96	1,576,806.99	-29,322.03
Total Other Assets	<u>4,670,648.32</u>	<u>4,755,449.91</u>	<u>-84,801.59</u>
TOTAL ASSETS	<u><u>11,577,081.82</u></u>	<u><u>11,142,636.58</u></u>	<u><u>434,445.24</u></u>

Potter League for Animals
Balance Sheet Prev Month Comparison
 As of April 30, 2020

	<u>Apr 30, 20</u>	<u>Mar 31, 20</u>	<u>\$ Change</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · ACCOUNTS PAYABLE	14,767.92	36,065.78	-21,297.86
2005 · AMEX-Corp Account	2,794.74	190.84	2,603.90
Total Accounts Payable	<u>17,562.66</u>	<u>36,256.62</u>	<u>-18,693.96</u>
Other Current Liabilities			
2016 · ACCRUED OTHER	12,628.40	14,626.00	-1,997.60
2040 · SALES TAX PAYABLE	0.70	225.42	-224.72
2050 · DEFERRED CONTRACT INCOME	33,391.27	0.00	33,391.27
2051 · DEFERRED CAMP & EVENT REVENUE	5,220.00	5,220.00	0.00
2060 · SALARIES/WAGES PAYABLE	84,758.12	84,758.12	0.00
2130 · ACCRUED VACATION	22,172.04	22,172.04	0.00
2170 · CRATE & S.N DEPOSITS	400.00	200.00	200.00
2181 · License Fees due Portsmouth	0.00	28.00	-28.00
2171 · Gift Certificates Outstanding	1,597.60	1,597.60	0.00
Total Other Current Liabilities	<u>160,168.13</u>	<u>128,827.18</u>	<u>31,340.95</u>
Total Current Liabilities	<u>177,730.79</u>	<u>165,083.80</u>	<u>12,646.99</u>
Long Term Liabilities			
2220 · PPP Loan	392,500.00	0.00	392,500.00
2210 · BankNewport Loan	154,197.84	0.00	154,197.84
Total Long Term Liabilities	<u>546,697.84</u>	<u>0.00</u>	<u>546,697.84</u>
Total Liabilities	<u>724,428.63</u>	<u>165,083.80</u>	<u>559,344.83</u>
Equity			
3010 · GENERAL FUND	5,714,700.73	5,714,700.73	0.00
3011 · Board Designated Invest Reserve	2,246,453.00	2,246,453.00	0.00
3012 · Board Designated Operating Res	1,098,600.00	1,098,600.00	0.00
3013 · Unrestrict-Board Designated SRP	233,538.00	233,538.00	0.00
3020 · FUND/RESTRICTED	1,460,319.65	1,460,319.65	0.00
3040 · TEMPORARILY RESTRICT NET ASSETS	192,966.27	192,966.27	0.00
Net Income	-93,924.46	30,975.13	-124,899.59
Total Equity	<u>10,852,653.19</u>	<u>10,977,552.78</u>	<u>-124,899.59</u>
TOTAL LIABILITIES & EQUITY	<u><u>11,577,081.82</u></u>	<u><u>11,142,636.58</u></u>	<u><u>434,445.24</u></u>

Potter League for Animals
Balance Sheet Prev Month Comparison
As of April 30, 2020

	% Change
ASSETS	
Current Assets	
Checking/Savings	
1040 · CASH SAVINGS/GENERAL	0.0%
1050 · CASH CKG/PAYROLL	85,281.59%
1060 · CASH CKG/OPERATING	67.24%
1065 · CASH CKG/SRP	0.0%
1073 · Citizens-Clinic	-0.59%
1085 · PEOPLE'S CREDIT UNION-MONEY MKT	-48.29%
1087 · BANK RI	0.01%
1090 · PETTY CASH/CASH	0.0%
Total Checking/Savings	68.69%
Accounts Receivable	
1200 · ACCOUNTS RECEIVABLE	-98.42%
Total Accounts Receivable	-98.42%
Other Current Assets	
1212 · Accounts Receivable - Clinic	-35.7%
1216 · REIMBURSEMENTS RECEIVABLE	0.0%
1231 · ANNUITY RECEIVABLE-CURRENT	0.0%
1310 · INVENTORIES	0.0%
1410 · PREPAID INSURANCE	2.89%
1450 · PREPAID EXPENSES	-16.56%
1499 · UNDEPOSITED FUNDS	-96.35%
Total Other Current Assets	-30.45%
Total Current Assets	44.42%
Fixed Assets	
1520 · BUILDINGS	2.33%
1530 · IMPROVEMENTS	0.0%
1550 · FURNITURE/EQUIPMENT	0.0%
1555 · COMPUTER SOFTWARE	0.0%
1561 · Nissan Van 2012	0.0%
1562 · Ford Transit 2013	0.0%
1563 · Ford Transit 250- 2019	0.0%
1620 · Accumulated Depreciation	0.0%
Total Fixed Assets	3.58%
Other Assets	
1360 · Security Deposit-Clinic	-100.0%
1455 · Annuity Receivable - Long Term	-3.7%
1770 · Investments/GenInvests-498	6.26%
1775 · Investments/Vanguard	-1.86%
1777 · Investment/Dean &Perry Jerozal	-2.01%
1806 · Perm Restricted Endow-Vanguard	-1.86%
Total Other Assets	-1.78%
TOTAL ASSETS	3.9%

Potter League for Animals
Balance Sheet Prev Month Comparison
As of April 30, 2020

	% Change
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · ACCOUNTS PAYABLE	-59.05%
2005 · AMEX-Corp Account	1,364.44%
Total Accounts Payable	-51.56%
Other Current Liabilities	
2016 · ACCRUED OTHER	-13.66%
2040 · SALES TAX PAYABLE	-99.69%
2050 · DEFERRED CONTRACT INCOME	100.0%
2051 · DEFERRED CAMP & EVENT REVENUE	0.0%
2060 · SALARIES/WAGES PAYABLE	0.0%
2130 · ACCRUED VACATION	0.0%
2170 · CRATE & S.N DEPOSITS	100.0%
2181 · License Fees due Portsmouth	-100.0%
2171 · Gift Certificates Outstanding	0.0%
Total Other Current Liabilities	24.33%
Total Current Liabilities	7.66%
Long Term Liabilities	
2220 · PPP Loan	100.0%
2210 · BankNewport Loan	100.0%
Total Long Term Liabilities	100.0%
Total Liabilities	338.83%
Equity	
3010 · GENERAL FUND	0.0%
3011 · Board Designated Invest Reserve	0.0%
3012 · Board Designated Operating Res	0.0%
3013 · Unrestrict-Board Designated SRP	0.0%
3020 · FUND/RESTRICTED	0.0%
3040 · TEMPORARILY RESTRICT NET ASSETS	0.0%
Net Income	-403.23%
Total Equity	-1.14%
TOTAL LIABILITIES & EQUITY	3.9%

Potter League for Animals
Profit & Loss Budget vs. Actual and Prior Year Comparison

	YTD April 30, 2020 vs Budget				Prior Year Comparison			
	9 mos. FY20 Actual	9 mos. FY20 Budget	\$ Variance	Favorable (Unfavorable) %	FY20 ANNUAL BUDGET	9 mos. FY19 Actual	FY20 vs FY19 Variance	Favorable (Unfavorable) %
Operating Performance								
Income	\$1,663,099	\$1,870,468	-\$207,369	-11.1%	\$2,334,956	\$1,522,085	\$141,014	9.3%
income Spay & Neuter Clinic	\$523,325	\$745,250	-\$221,925	-29.8%	\$958,913	\$85,761	\$437,564	510.2%
Expenses-before depreciation*	\$1,605,653	\$1,759,881	-\$154,228	8.8%	\$3,004,126	\$1,654,178	-\$48,524	2.9%
Expenses-Spay & Neuter Clinic	\$659,063	\$779,836	-\$120,773	15.5%	\$324,861	\$75,956	\$583,107	-767.7%
Net Income	<u>-\$78,292</u>	<u>\$76,001</u>	<u>-\$154,293</u>	<u>-203.0%</u>	<u>-\$35,118</u>	<u>-\$46,332</u>	<u>-\$31,961</u>	<u>-69.0%</u>
Non-Operating: Investments and Bequests								
Investment Income	\$32,299	\$65,079	-\$32,780	-50.4%	\$103,432	\$147,900	-\$115,601	-78.2%
Bequests (see below)	\$28,000	\$0	\$28,000	#DIV/0!	\$0	\$18,500	\$9,500	51.4%
Expenses	\$925	\$900	\$25	-2.8%	\$1,200	\$7,211	-\$6,286	87.2%
Budgeted Transfer to Operating Income	\$75,006	\$112,500	-\$37,494	-33.3%	\$150,000	\$0	\$75,006	#DIV/0!
Net Income	<u>-\$15,632</u>	<u>-\$48,321</u>	<u>\$32,689</u>	<u>67.6%</u>	<u>-\$47,768</u>	<u>\$159,188</u>	<u>-\$174,821</u>	<u>-109.8%</u>
Organization Total								
Income	\$2,246,723	\$2,680,797	-\$434,074	-16.2%	\$3,397,301	\$1,774,246	\$472,477	26.6%
Expenditures	\$2,340,647	\$2,653,117	-\$312,470	11.8%	\$3,480,187	\$1,737,345	\$603,303	-34.7%
Net Income	<u>-\$93,924</u>	<u>\$27,680</u>	<u>-\$121,604</u>	<u>-439.3%</u>	<u>-\$82,886</u>	<u>\$36,901</u>	<u>-\$130,825</u>	<u>-354.5%</u>

FY20 Operating income includes \$75000 Transfer from Investments.

SPAY & NEUTER CLINIC NOT ACQUIRED UNTIL APRIL 2019

* Depreciation expense not included as there is no cash requirement. This \$311,800 expense will be recorded at year end.
 * Scheduled System Replacement Plan transfer of \$36,900 not included in above expenses. Transfer will occur in July 2020

Bequests:

FY20	
Estate of Thomas McNiff	\$ 3,000
Estate of Helen Andrews	\$ 25,000
	<u>\$ 28,000</u>

FY19

Christine MacDonald Estate	\$ 1,000
Thomas McNiff Estate	\$ 12,500
Cynthia Palmer Estate	\$ 5,000
	<u>\$ 18,500</u>

\$100+ Donors May 2020

Name	Address			Gift Date	Fund	Amount
FM Global	Allendale Park	Johnston, RI	02919-0750	5/2/2020	(4600) General Gifts	\$100.00
United Way of Rhode Island	50 Valley St	Providence, RI	2909	5/5/2020	(4600) General Gifts	\$545.00
Rhode Island Foundation**; The AmazonSmile Foundation	One Union Station	Providence, RI	02903-1758	5/5/2020	(4580) Grants/Unrest	\$250.00
Fidelity Brokerage Services, LLC	BNY Mellon Trust of Delaware	Newark, DE		5/21/2020	(4600) General Gifts	\$254.16
Ms. Sheila Abbott	39 Austin St	Wakefield, RI	2879	5/22/2020	(4600) General Gifts	\$100.00
Mr. and Mrs. Michael Aufiero	PO Box 94	Portsmouth, RI	2871	5/22/2020	(4600) General Gifts	\$100.00
Mr. Jack Bownds	207 University Ave	Providence, RI	2607	5/26/2020	(4600) General Gifts	\$200.00
Mr. and Mrs. Donald J. Burke	3 Champlin Pl	Newport, RI	2840	5/1/2020	(4600) General Gifts	\$500.00
Ms. Rita J. Campion and Mr. James Nuzzo	7 Brooks Ave	Newport, RI	02840-1815	5/4/2020	(4600) General Gifts	\$100.00
Ms. Jean A. Dutton	PO Box 669	Jamestown, RI	2835	5/11/2020	(4600) General Gifts	\$100.00
Mrs. Carol J. Epstein	107 Greenbriar Ridge Ct	St. Louis, MO	63122	5/26/2020	(4600) General Gifts	\$20,000.00
Mr. and Mrs. David J. Ferkinhoff	230 Gosset's Turn Dr	Middletown, RI	2842	5/27/2020	(4600) General Gifts	\$500.00
Mr. and Mrs. Barry J. Ford	1 Harold Ln	Middletown, RI	2842	5/19/2020	(4600) General Gifts	\$100.00
Ms. Heather Francis	665 Aquidneck Ave	Middletown, RI	2842	5/20/2020	(4600) General Gifts	\$100.00
Mr. and Mrs. David P. Gouveia	5 Victoria Ln	Rehoboth, MA	02769-1936	5/11/2020	(4600) General Gifts	\$100.00
Mr. and Mrs. Michael Heller	9 Hope St	Newport, RI	2840	5/26/2020	(4600) General Gifts	\$300.00
Ms. Marilyn Kanter and Mr. Terry Nathan	92 Burchard Ave	Little Compton, RI	2837	5/4/2020	(4600) General Gifts	\$200.00
Ms. Elena T. Kissel and Mr. Bev Corbin	211 Carroll Ave	Newport, RI	02840-4374	5/6/2020	(4600) General Gifts	\$5,000.00
Mr. Joe Kosloski	5 Prescott Pl	Newport, RI	2840	5/7/2020	(4600) General Gifts	\$100.00
Ms. Melissa Leahey	31 Brookside Dr	Cranston, RI	2910	5/1/2020	(4600) General Gifts	\$100.00
Dr. Natalie E. Leland	516 N Taylor Ave	Pittsburgh, PA	15212-4525	5/18/2020	(4600) General Gifts	\$100.00
Ms. Margaret McDonald	29 Keeher Ave	Newport, RI	2840	5/12/2020	(4600) General Gifts	\$100.00
Mr. and Mrs. David A. Nicodemus	10 Keeher Ave	Newport, RI	02840-2320	5/4/2020	(4600) General Gifts	\$400.00
Mr. Arthur S. Patnode	60 Friendship St	Newport, RI	02840-2251	5/29/2020	(4600) General Gifts	\$500.00
Mr. and Mrs. Garry R. Plunkett	266 Indian Point Rd	Tiverton, RI	02878-4740	5/5/2020	(4600) General Gifts	\$250.00
Mr. and Mrs. William G. Richards	1162 Anthony Rd	Portsmouth, RI	2871	5/23/2020	(4600) General Gifts	\$200.00
Ms. Nancy Zambarano	48 Nottingham Dr	Hope, RI	2831	5/7/2020	(4600) General Gifts	\$100.00

New Donor/New Add May 2020

Donor	Address		
Ms. Sheila Abbott	39 Austin St	Wakefield, RI	02879
Ms. Elaine Baker	640 Tarkiln Rd	Harrisville, RI	02830
Ms. Leilani Beaudry	82 Founders Ave	Portsmouth, RI	02871
Corey Botelho	45 Cherry St	Fairhaven, MA	02719
Ms. Nancy D. Boucher	676 Bernon St	Woonsocket, RI	02985
Ms. Nancy Boutin	196 Horton St	Fall River, MA	02723
Mr. Jack Bownds	207 University Ave	Providence, RI	02607
Ms. Leah Charpentier BouRamia	3 Pomham St	Cranston, RI	02910
Mr. and Mrs. Ricardo Cordeiro	879 Dickinson St	Fall River, MA	02721
Ms. Donna M. Corrente	50 Adams St #1	N Providence, RI	02904
Ms. Elizabeth A. D'Alfonso	PO Box 679	Exeter, RI	02822
Ms. Leisa Hill	29 Hawthorne Rd	Jamestown, RI	02835
Mr. Samuel Koehler	3687 Post Rd #4	Warwick, RI	02886
Ms. Barbara V. Labadie	270 N Main St #403	Mansfield, MA	02048
Ms. Pearl S. Lauro	121 Arlington Ave, 2nd Fl	Warren, RI	02885
Ms. Lucille M. Lesniak	9 Meeting St	Coventry, RI	02816
Ms. Kim M. McArdell	416 Dartmouth Woods Dr	N Dartmouth, MA	02747
Ms. Margaret McDonald	29 Keeher Ave	Newport, RI	02840
Ms. Meaghan McGovern	11 Cottage St #7	Newport, RI	02840
Yennhi Nguyen	747 Forest Pk	Middletown, RI	02842
Mr. Virginia R. O'Shan	120 Austin Ave	Greenville, RI	02828
Ms. Geraldine L. Oliveira	123 Johnston St #2	Fall River, MA	02723
Ms. Sandra Provencal	422 Elsbree St	Fall River, MA	02720
Taylor Rock	29 Sherwood Rd	Middletown, RI	02842
Ms. Diane L. Salvas	219 Hopkins Hill Rd	Coventry, RI	02816
Mr. John M. Savastano	1 Redfern St B	N Providence, RI	02911
Mr. Aiden Silvia	27 Old Stone Church Rd	Little Compton, RI	02837
Ms. Bobbie Strauss	109 Lakeside Ave	Wrentham, MA	02093
Mr. Daniel Threlfall	23 Seaport Dr	Narragansett, RI	02882
Ms. Terry Tourigny	15 Reed St	Tiverton, RI	02878
Ms. Erin Vick	84 Argoyle St	Cranston, RI	02920

Ms. Laurie A. Wilson
Ms. Stephanie Winslow

71 Seaview Ave
5 Rowland Rd

Cranston, RI
Newport, RI

02905
02840